**Searching the catalogue**

1. As you enter your keyword into the search box, the catalogue works to predict your search.

2. When you select a subject with a double click, the list of texts appears. There are links to other types of results too!

3. You can drag and drop particular titles to your ‘My Stuff’ area and then email the list to yourself.

4. The links open in new windows to the same keyword search in Toowoomba Regional Libraries, Trove Online and the Learning Place.

   - **Toowoomba Regional Libraries (TRC)** – great if you’d like to see different print texts or the books in Hawks Library are on restricted loan for all classes to access.
   - **Trove** – The National Library of Australia online ‘treasure trove’. Great for Australian topics and searches where you need digitized Australian newspapers and magazine or journal articles.
   - **Learning Place** – EQ portal for access to all National Digital Learning Resources Network (NDLRN) resources.

---

- Predictive search works
- Links to other searches (see Step 4)
- ‘My Stuff’ pulls out when mouse hovers in this area
- Email yourself
- Drag titles you like to ‘My Stuff’
- Searches open in new windows with your subject search
- Titles with Call number, type of text and location e.g. ClickView resource or item held in a Department