

OFFLINE STUDENT POLICY

Harristown State High School provides a diverse range of curriculum offerings for senior secondary students. The nature of some of these offerings means that at times students are classified as *offline*. These include

- SAT - The student has a School-based Apprenticeship or Traineeship and has met the probation period to be eligible for a study period.
- AAP - The student is a member of the Academic Academy and has already completed subjects for the senior school in Year 10 and is eligible for a study period.
- ACT - The student is studying an alternative program at TAFE and is eligible for a study period.
- ACE - The student is studying an alternative course of education, for example, School of Distance Education, and is eligible for a study period.
- GAP - The student has met with the Guidance Officer and has been deemed suitable to be placed in a Guidance Approved Program for an exceptional reason, for example, health issues.

Deputy Principals, the Guidance Officer and the QCE Attainment Coach will monitor students' suitability to be going offline and who may have access to a **study period**. Permission to allocate a study period **must** be sought from the student's Deputy Principal.

When the student has the codes above on their timetable they are regarded as **offline**.

The following therefore applies:

- That student has the option to be at school or not at school if the codes appear in Periods 1 and 2 or Periods 7 and 8. The student therefore would sign in to the office to commence Period 3 or may sign out after Period 6 on those occasions.
- The expectation of the student would be to be using this time productively for his/her studies.
- The off-campus flexibility does not apply during Periods 3, 4, 5 or 6 unless involved in an off-campus learning activity, for example, a Head Start subject at USQ.
- During Periods 3 - 6 and if at school in Periods 1 and 2; 7 and 8, the offline periods are known as **study periods**, and students are to sign in to the library at the beginning of these periods. Students must
 1. sign in next to their name on the appropriate day and mark the time of entry to the library.
 2. sign on and off in the '**other locations**' book if going to another designated venue during the study period.
 3. have prearranged this with a staff member prior to arriving at their class/location, if going to another designated venue.