



ASSESSMENT POLICY

GENERAL PRINCIPLES

“NON SUBMISSION IS NOT AN OPTION”

At Harristown SHS there is an agenda for excellence. Our vision is a school environment that demonstrates engaging, achieving and excelling. Assessment is a vital part of student learning and therefore it is essential that it be completed.

Assessment Requirements: The specific tasks outlined as part of an assessment schedule including drafts, final copies and attendance at, and completion of, examinations.

Students are expected to

- take responsibility for their own behaviour and learning;
- complete all assessment requirements by due dates;
- attend all examinations in every subject on the due date;
- maintain high standards of attendance, effort and behaviour;
- follow procedures relating to assessment.

Parents/Carers are expected to

- show an active interest in their child's schooling and progress;
- initiate and maintain communication with staff regarding any absence or other matters linked to the completion of assessment. Communication is a vital component of the learning and assessment process.

Schools are expected to

- provide inclusive and engaging curriculum and teaching;
- explicitly communicate to students and parents assessment requirements including a schedule of deadlines;
- provide student support and guidance for learning when required;
- apply consequences when a student refuses to complete assessment at an effort and standard matching his/her ability.

Teachers are expected to

- monitor and record student progress and provide students timely feedback through the assessment schedule. Feedback will build each student's capacity to reflect on and improve his/her standard.

Guidelines

If a student refuses to meet assessment requirements at any point along the assessment schedule then consequences or actions may include:

- Parent or carer contact. (Staff will make contact at any time they feel the student is at risk of non-submission);
- Student to attend sessions as directed, to complete work, including after school sessions;
- Student to experience a loss of privileges;
- Student to be removed from an elective subject;
- Student unable to represent the school in cultural, sporting and other extra-curricular activities;
- Student unable to attend non-compulsory excursions;
- Student unable to achieve an Australian Tertiary Admission Rank (ATAR)
- Student unable to acquire Queensland Certificate of Education (QCE) eligibility;
- Cancellation of enrolment in Years 11 and 12.